



14 May 2020

Parents and Community -

### IMPORTANT INFORMATION Regarding Covid-19 Alert Level 3 School Reopening

Greetings, Kamusta, Salaam Alaikum, Kia Ora,

You will be aware that school is **open for all pupils from Monday 18 May**.

On Thursday 14 and Friday 15 May we are having **teacher only days**.

We are looking forward to having the children back at school. We have done so well as a country during the lockdown. This has enabled us to move now to level two. This letter outlines our operation procedures under Covid-19 Pandemic level two.

If needed, please do not hesitate to contact me [principal@sis.school.nz](mailto:principal@sis.school.nz), or your child's teacher, or Mrs Talbot at our office.

### Key Management Principles for Level Two Management:

1. If children or staff are sick, they should stay home
2. Good hygiene practices are essential
3. "Physical distancing" means not breathing on each other or unnecessarily touching each other
4. School must keep track of people who enter school.

### Public Health advice for Level Two is that:

- Schools are safe to open onsite to all learners and staff.
- Maintain a physical distance ... not breathing on or touching each other, coupled with good hygiene practices and regular cleaning of commonly touched surfaces.
- Where physical distancing is not possible, such as some sporting activities, extra emphasis on handwashing and drying, and regular cleaning of equipment is important.
- Mass gatherings – There are no restrictions on numbers of school groups indoors or outside at schools.
- Sports and playgrounds – school playgrounds, sports equipment use and activities can resume.
- Being able to contact trace who is on site during school hours is essential.

- No bubbles at school - there are no restrictions on groups of children and students mixing with others on site. Attendance must be recorded including if the composition of groups and classes change during the day.
- Teachers/staff can move freely between groups of students.

### Information for Parents/Caregivers during Level Two :

#### 1. **We expect all children to attend**

- a. If there are individual circumstances that will result in some children staying at home, please ensure that you have advised us and that we have acknowledged your advice.

#### 2. **Keep any sick children at home** and contact us to let us know in the usual manner.

#### 3. Parents driving children to school should **stay in your car** when dropping children off at school, and when waiting for them after school.

- a. Staff members will be on duty at the car parks to assist if required.

#### 4. **Adults are requested not to visit school.** A phone call, email or text is preferred. If it is absolutely necessary to go to the office, please note:

- a. Only one adult should go to the office (access to classes is not permitted)
- b. Please observe 1m distancing if you do need to wait at the office.
- c. Contact tracing is essential. Office visitors will be asked to sign in at the office and leave details on our traceable app, or on our written contact list
- d. Please use the hand sanitiser when entering and leaving the foyer

#### 5. Please ensure that your child understands the instructions for children (below). Children who purposely and repeatedly jeopardise the safety of others might be restricted from the school for safety reasons.

## SIS Guidelines for Pupils during Level Two

1. **If you are sick, please stay home.**
2. Practice good hygiene all day - handwashing, cough/ sneeze into elbow
3. Hand sanitiser will be placed in all classes and shared spaces - including in the play areas - use it!
4. Hygiene expectations will be explicitly “taught” at the beginning of school and regular reminders will be made. Hygiene posters are prominently displayed around the school. Teachers and Learning Assistants will supervise hand washing/sanitising at key points during the day (after break periods, prior to and after using chromebooks, when returning from outdoors (including toilet visits)
5. Children should **bring their own water** (no fizzy please) as the water fountains will be closed.
6. Physical distancing of 1m is recommended although the main factors are not to breathe on each other and avoid touching when possible.
7. The playground will be open. Children can play sports - eg the climbing frames, handball, basketball etc, but we ask that physical contact sports such as rugby or any sport involving *purposeful* body contact are not played at school during level two (refer “unnecessarily touching” in the Key Management Principles above.
8. Handwashing after play periods is essential.
9. Regularly touched surfaces such as door handles, desk tops, will be cleaned periodically during the day.
10. Chromebooks - Teachers will coordinate minimal users for any particular chromebook. Children should use sanitised wipes on the chromebooks whenever they use a particular chromebook for the first time.
11. Children or adults displaying signs of illness will be monitored in our sick bay until they are able to be picked up by an adult family member.
12. The school FIRE values and usual behavioural expectations remain in place throughout level two.